

Harvard University Information Systems Software Licensing Order Form

Fax orders to 617-496-4358, or Email order form to software_licensing@harvard.edu
 Mail orders to Enterprise Licensing, 219 Western Avenue, Allston, MA 02134
 For information call 617-496-SITE (496-7483). http://www.uis.harvard.edu/enterprise_licensing/

CUSTOMER INFORMATION	Date _____	DELIVERIES	<input type="checkbox"/> Pick Up at 219 Western Ave, Allston, MA		
	Name _____		SHIP TO	<input type="checkbox"/> Check if other shipping address, and complete information below	
	Harvard ID _____			Name _____	
	Dept/Affiliation _____			Dept/Affiliation _____	
	Street Address _____			Street address _____	
	Building/room # _____			Building/room # _____	
	City/State/Zip code _____			City/State/Zip code _____	
	Email _____			Email _____	
	Phone _____			Phone _____	
	Reference#: _____			Quote#: _____	
Select Payment Type: <input type="checkbox"/> 33-digit billing code (Harvard departments) Verify Billing Code, click here. (Success shows Y=acceptable, N=not)		<input type="checkbox"/> Purchase Order (affiliates) Please include copy of Purchase Order when you fax/mail order form.			

ORDER PRODUCTS	Product ID #	Description: Vendor, product name, and version Platform <i>(Win, Mac, UNIX)</i>	Qty	Unit Price	Ext Price	Allows multiple billing codes: give percentage (%) or dollar (\$\$) breakdown of Order Total. Payment Type #	\$\$ or %

Order Subtotal	
Shipping*	*Include \$5.00 shipping charge for orders with CDs and/or Docs.
ORDER TOTAL	